

GREAT PLAINS INTERAGENCY DISPATCH CENTER

STANDARD OPERATING GUIDELINE # 31

TITLE: Incident Cards

EFFECTIVE DATE: July 3, 2008

UPDATED: October 2018

INTENT: To describe the Great Plains Dispatch (GPC) Incident Card System used in daily dispatching operations.

GPC uses four different cards that are associated with different types of incidents. Each incident will receive an incident number and will be tracked using the above mentioned cards. All pertinent information such as incident name, GPC number, project order number, management and financial codes, incident project order number, and the initial date & time of the incident will be documented on each card.

1. Yellow Cards

Used in conjunction with WildCAD for initial attack wildland fire incidents, false alarms, county assists, medical aids, search & rescue operations, and fire code requests within the GPC zone. All documentation will be tracked in WildCAD and will be printed out and attached to the yellow card once the incident has been closed.

2. Blue Cards

Used to process resource orders for both in and out-of-zone requests. Blue cards are to be attached to all resource orders that are not part of a wildland incident within the GPC zone. GPC number, management and financial codes, incident project order number, and incident name are to be included on blue cards.

3. Green Cards

Used for prescribed burns and pile burning projects within the GPC zone. Each prescribed burn will be initiated on a green card and all documentation will be attached to the card or be attached to the prescribed burn folders in the filing cabinets by the cubicles. Accomplished acres for each day and final acres for the project will be recorded as they are reported to GPC. The accomplished acres are then transferred to the sit report by the Intel dispatcher.

4. Salmon Cards

Used for aviation requests such as reconnaissance flights, administrative flights, and flight following requests. Resource orders associated with these flights will be attached to the salmon cards. Aviation resources that are sent to initial attack incidents will be tracked on yellow cards and in WildCAD. Out-of-zone resource orders for GPC aviation resources will be tracked on blue cards.